

**Non-employee Travel Justification Statement**

In Accordance with Public Law 31-114

The Retirement Fund Board of Trustees (the "Board") is responsible for the general administration and proper operation of the Retirement Fund (the "Fund"). The Fund provides retirement services to all active and retired members of the Defined Benefit and Defined Contribution Plans; accumulates, manages, and disburses Fund assets in accordance with fiduciary standards at a reasonable cost; and maximizes investment returns while exercising prudent person investment policy.

Based on the above, the Board has the fiduciary duty to act prudently and solely in the interest of members of the Fund. As such, they are obligated to act in good faith, provide a standard of care, and are subject to standards of conduct because they act on behalf of Fund members. The personal responsibility each Trustee bears as a fiduciary, and the overall complexity of the Board's role, requires expertise in a variety of areas and the use of any special knowledge they may have obtained through education, training, or experience. Therefore, it is essential that the Trustees arm themselves with the latest information, and do so by participating in education and training on various topics relevant to their roles, including ethics, fiduciary duty, investment issues, and other topics relevant to the administration of the Fund. The Trustees enhance their knowledge and skills through conferences attended, so they can meet their responsibilities.

<b>TA NO.</b>	<b>TRAVELER</b>	<b>CONFERENCE</b>	<b>LOCATION/DATE</b>
24-08	Antolina S. Leon Guerrero	International Foundation of Employee Benefit Plans (IFEBP), 70 <sup>th</sup> annual Employee Benefits Conference	San Diego, California November 10-13, 2024
24-09	Artemio R.A. Hernandez	International Foundation of Employee Benefit Plans (IFEBP), 70 <sup>th</sup> annual Employee Benefits Conference	San Diego, California November 10-13, 2024
24-10	George A. Santos	International Foundation of Employee Benefit Plans (IFEBP), 70 <sup>th</sup> annual Employee Benefits Conference	San Diego, California November 10-13, 2024
25-01	Artemio R. A. Hernandez	Asia Pacific Association for Fiduciary Studies (APAFS) Introduction to Responsible Investment for Fiduciaries, Board of Governors Meeting, and The 22 <sup>nd</sup> Pacific Region Investment Conference	Manila, Philippines November 19-22, 2024