



GOVERNMENT OF GUAM
RETIREMENT FUND
STABILITY · SECURITY · REWARDS

Lourdes A. Leon Guerrero
Governor

Joshua F. Tenorio
Lieutenant Governor

Paula M. Blas
Director

Trustees:

Wilfred P. Leon Guerrero, Ed.D.
Chairman

Antolina S. Leon Guerrero
Vice Chair

Katherine T.E. Taitano
Secretary
Chair, Members and Benefits Committee

Artemio R.A. Hernandez, Ph.D.
Treasurer
Chair, Investment Committee

Thomas H. San Agustin
Trustee

David N. Sanford
Trustee

George A. Santos
Trustee

BOARD OF TRUSTEES
Regular Meeting
Friday, May 19, 2023, 12:30 P.M.
Retirement Fund Conference Room

MINUTES

DEFINED CONTRIBUTION

I. ATTENDANCE, QUORUM, AND CALL TO ORDER

After determining a quorum was present, the Retirement Fund Board of Trustees Regular Meeting for the Defined Contribution Plan was called to order at 12:39 p.m. Friday, May 19, 2023, in the Retirement Fund Conference Room. Chairman Wilfred P. Leon Guerrero officiated.

Board of Trustees Present:
Wilfred P. Leon Guerrero, Chairman
Antolina S. Leon Guerrero, Vice Chair
Thomas H. San Agustin, Trustee
George A. Santos, Trustee

Board of Trustees Absent:
Katherine T.E. Taitano, Secretary (*Excused*)
Artemio R.A. Hernandez, Treasurer (*Excused*)
David N. Sanford, Trustee (*Excused*)

Staff Present:
Paula Blas, Director
Jackie Blas, Recording Secretary

Third Party Administrator Present:
Bjorn Hauerbach, Director, Client Relations & Participant Engagement, Empower

Public Present:
Frank San Nicolas, The Guam Daily Post

II. REVIEW AND APPROVAL OF BOARD MINUTES

A. April 28, 2023 Regular Meeting

Vice Chair Antolina Leon Guerrero, seconded by Trustee Thomas San Agustin, moved to approve the Minutes of the April 28, 2023 Regular Meeting, subject to technical corrections. Without objection, the motion passed.

III. CORRESPONDENCE

None

IV. DIRECTOR'S REPORT - EXECUTIVE SUMMARY

I. *Standard Insurance* - An updated summary report as of April 30, 2023 on the status of applications and individuals on Group Long Term Disability (LTD) is provided for the Board's information. There are 41 active claims as of April 30, 2023.

Financial Report

I. *Contributions* - Director Paula Blas stated that as of May 17, 2023, all agencies are current with their Fiscal Year 2023 employee and employer contributions.

2. *Financial Statements* - Director Blas stated that the books for the month ended April 30, 2023 are scheduled to close on May 26, 2023.

V. THIRD PARTY ADMINISTRATOR'S REPORT

A. Contribution Report – April 2023

Director Blas stated that Bjorn Hauerbach, Director, Client Relations & Participant Engagement, Empower, provided the TPA Report for the month ended April 30, 2023 on the DC Retirement System 401(a) Plan and the 457 Deferred Compensation Plan.

Mr. Hauerbach stated that the 401(a) Plan had total assets of \$469,761,089.47. There was an increase of \$3,448,274.96 or 0.74% from the previous month. The market effect was .04%. The 457 Plan had total assets of \$130,082,497.41. There was an increase of \$1,799,165.92 or 1.40% from the previous month. The market effect was .07%.

Mr. Hauerbach stated that the 401(a) Plan had total contributions of \$3,262,026.60. There was a decrease in contributions of \$1,104,190.23 or -25.29% from the previous month. The 457 Plan had total contributions of \$1,367,421.90. There was a decrease in contributions of \$120,614.19 or -8.11% from the previous month.

Mr. Hauerbach stated that the 401(a) Plan had disbursements totaling \$3,108,339.79. The 457 Plan had disbursements totaling \$786,722.44.

Mr. Hauerbach stated that the 401(a) Plan has a total of 7,366 participants receiving employer contributions. The 457 Plan has 5,617 actively contributing participants. The 401(a) Plan has 83 first-time contributors and the 457 Plan has 39 first-time contributors. Mr. Hauerbach stated that there were 9 retirees in the month of April; of the 9 retirees, 6 elected a full withdrawal, 1 elected a partial withdrawal with a periodic payment, 1 elected a partial withdrawal with a rollover, and 1 elected a partial withdrawal. Mr. Hauerbach pointed out that there were 406 walk-ins and 373 other participant engagements for a total of 779 engagements in the month of April. Mr. Hauerbach stated that Empower's off-island Call Center support received 264 participant calls in the month of April. The satisfaction rating was 4.40% for the quarter.

Mr. Hauerbach mentioned that Empower stands ready for the reopening of the DB 1.75.

VI. STANDING COMMITTEE REPORTS

A. Investment Committee

Trustee Thomas San Agustin reported that there was no Investment Committee Meeting this month.

Open Items:

- 1. Request for Proposal (RFP) for Plan Administration Services for 401 and 457 Plans –* Trustee San Agustin stated that the RFP process is ongoing.

Informational Items:

- 1. Next Quarterly Performance Review –* Trustee San Agustin informed the Board that the next Quarterly Performance Review is scheduled for June 15, 2023.

B. Members and Benefits Committee

No report was made at this time.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

None

IX. OPEN DISCUSSION / GENERAL PUBLIC INPUT

None


X. ANNOUNCEMENTS

None

XI. ADJOURNMENT

There being no further business before the Board for the Defined Contribution Plan, on motion of Trustee George Santos, seconded by Vice Chair Antolina Leon Guerrero, and without objection, the meeting was adjourned at 12:49 p.m. Motion passed.

I hereby certify that the foregoing is a full, true and correct copy of the Minutes of May 19, 2023 Regular Meeting duly adopted and approved by the Government of Guam Retirement Fund Board of Trustees on June 23, 2023.



KATHERINE L.E. TAITANO, Board Secretary

RECORDING SECRETARY:



Jackie Blas