



GOVERNMENT OF GUAM
RETIREMENT FUND
 STABILITY · SECURITY · REWARDS

Lourdes A. Leon Guerrero
 Governor

Joshua F. Tenorio
 Lieutenant Governor

Paula M. Blas
 Director

Trustees:

Wilfred P. Leon Guerrero, Ed.D.
 Chairman

Antolina S. Leon Guerrero
 Vice Chair

Katherine T.E. Taitano
 Secretary
 Chair, Members and Benefits Committee

Artemio R.A. Hernandez, Ph.D.
 Treasurer
 Chair, Investment Committee

Thomas H. San Agustin
 Trustee

David N. Sanford
 Trustee

George A. Santos
 Trustee

BOARD OF TRUSTEES
Regular Meeting
 Friday, September 2, 2022, 12:30 P.M.
 Retirement Fund Conference Room

MINUTES

DEFINED CONTRIBUTION

I. ATTENDANCE, QUORUM, AND CALL TO ORDER

After determining a quorum was present, the Retirement Fund Board of Trustees Regular Meeting for the Defined Contribution Plan was called to order at 12:33 p.m. Friday, September 2, 2022, in the Retirement Fund Conference Room. Chairman Wilfred P. Leon Guerrero officiated.

Board of Trustees Present:

- Wilfred P. Leon Guerrero, Chairman
- Antolina S. Leon Guerrero, Vice Chair
- Katherine T.E. Taitano, Secretary (*Via Zoom*)
- Artemio R.A. Hernandez, Treasurer
- Thomas H. San Agustin, Trustee
- David N. Sanford, Trustee (*Via Zoom*)
- George A. Santos, Trustee

Staff Present:

- Paula Blas, Director
- Jackie Blas, Recording Secretary

Third Party Administrator Present:

- Bjorn Hauerbach, Director, Client Relations & Participant Engagement, Empower Retirement

II. ELECTION OF OFFICERS

Director Paula Blas stated that based on the By Laws for the Board of Trustees, the Election of Officers is conducted every two (2) years. Vice Chair Antolina Leon Guerrero inquired about the term of office. Director Blas stated that the election should have taken place in 2021. This term will start this Board Meeting and will end 2 years from now. Chairman Leon Guerrero turned over the floor to Director Blas for nominations.

Director Blas stated that the floor is open for nominations for Board Chair:

A. Board Chair

Trustee Artemio Hernandez nominated Trustee Wilfred Leon Guerrero for Board Chair. Trustee Antolina Leon Guerrero seconded the nomination. Director Blas asked whether there are any other nominations. Trustee George Santos, seconded by Trustee Thomas San Agustin, closed the nomination for Board Chair. With a unanimous vote of ayes, Director Blas declared that Trustee Wilfred Leon Guerrero is duly elected as the Chairman of the Retirement Fund Board of Trustees.

Director Blas stated that the floor is open for nominations for Board Vice Chair:

B. Board Vice Chair

Chairman Wilfred Leon Guerrero nominated Trustee Antolina Leon Guerrero for Board Vice Chair. Trustee George Santos seconded the nomination. Director Blas asked whether there are any other nominations. Trustee Artemio Hernandez, seconded by Trustee Thomas Agustin, closed the nomination for Board Vice Chair. With a unanimous vote of ayes, Director Blas declared that Trustee Antolina Leon Guerrero is duly elected as the Vice Chair of the Retirement Fund Board of Trustees.

Director Blas stated that the floor is open for nominations for Board Secretary:

C. Board Secretary

Vice Chair Antolina Leon Guerrero nominated Trustee Katherine Taitano for Board Secretary. Trustee Thomas San Agustin, seconded the nomination. Director Blas asked whether there are any other nominations. Trustee George Santos, seconded by Trustee Artemio Hernandez, closed the nomination for Board Secretary. With a unanimous vote of ayes, Director Blas declared that Trustee Katherine Taitano is duly elected as the Secretary of the Retirement Fund Board of Trustees.

Director Blas stated that the floor is open for nominations for Board Treasurer:

D. Board Treasurer

Trustee Thomas San Agustin nominated Trustee Artemio Hernandez for Board Treasurer. Trustee George Santos seconded the nomination. Director Blas asked whether there are any other nominations. Vice Chair Antolina Leon Guerrero, seconded by Trustee George Santos, closed the nomination for Board Treasurer. With a unanimous vote of ayes, Director Blas declared that Trustee Artemio Hernandez is duly elected as the Treasurer of the Retirement Fund Board of Trustees.

At this time, Director Blas turned over the meeting to Chairman Leon Guerrero.

III. REVIEW AND APPROVAL OF BOARD MINUTES

A. July 29, 2022 Regular Meeting

Vice Chair Antolina Leon Guerrero, seconded by Treasurer Artemio Hernandez, moved to approve the Minutes of the July 29, 2022 Regular Meeting, subject to technical corrections. Without objection, the motion passed.

IV. CORRESPONDENCE

None

V. DIRECTOR'S REPORT - EXECUTIVE SUMMARY

1. *Standard Insurance* - An updated summary report as of July 31, 2022 on the status of applications and individuals on Group Long Term Disability (LTD) is provided for the Board's information. Director Blas stated that there are 41 active claims as of July 31, 2022.

Financial Report

1. *Contributions* - Director Blas stated that as of August 30, 2022, all agencies are current with their Fiscal Year 2022 employee and employer contributions.

2. *Financial Statements* - Director Blas stated that the books for the month ended July 31, 2022 were closed on August 26, 2022. The books for the month ended August 31, 2022 are scheduled to close on September 23, 2022.

VI. THIRD PARTY ADMINISTRATOR'S REPORT

A. Contribution Report – July 2022

Director Blas stated that Bjorn Hauerbach, Director, Client Relations & Participant Engagement, Empower Retirement, provided the TPA Report for the month ended July 31, 2022 on the DC Retirement System 401(a) Plan and the 457 Deferred Compensation Plan.

Mr. Hauerbach stated that the 401(a) Plan had total assets of \$453,208,779.30. There was an increase of \$27,314,440.91 or 6.41% from the previous month. The market effect was 5.72%. The 457 Plan had total assets of \$122,100,709.42. There was an increase of \$7,654,285.73 or 6.69% from the previous month. The market effect was 5.89%.

Mr. Hauerbach stated that the 401(a) Plan had total contributions of \$2,958,453.06. There was a decrease in contributions of \$81,276.62 or -2.67% from the previous month. The 457 Plan had total contributions of \$908,055.61. There was a decrease in contributions of \$355,719.01 or -28.15% from the previous month.

Mr. Hauerbach stated that the 401(a) Plan had disbursements totaling \$1,951,782.49. The 457 Plan had disbursements totaling \$709,887.58.

Mr. Hauerbach stated that the 401(a) Plan has a total of 6,762 participants receiving employer contributions. The 457 Plan has 5,499 actively contributing participants. The 401(a) Plan has 113 first-time contributors and the 457 Plan has 34 first-time contributors. Mr. Hauerbach stated that there were 10 retirees in the month of July; of the 10 retirees, 3 elected a full withdrawal, 2 elected a partial distribution, 3 elected a series of periodic payments, and 2 elected no distribution. Mr. Hauerbach pointed out that there were 380 walk-ins and 520 other participant engagements for a total of 900 engagements in the month of July.

Mr. Hauerbach provided the following updates:

- Rebrand within Empower - now employees of Empower and no longer Empower Retirement. A bigger change is Great-West is also now called Empower.
- Prudential Life Acquisition - there's going to be a company created called Empower Annuity Services effective October 2, 2022.

VII. STANDING COMMITTEE REPORTS

A. Investment Committee

Treasurer Artemio Hernandez reported that the Investment Committee Meeting was held on September 1, 2022. The Committee reviewed and approved the Investment Committee Meeting Minutes of July 28, 2022 and the Minutes of the July 28, 2022 Due Diligence Meeting for the Quarter Ended March 31, 2022.

Next Quarterly Performance Meeting – Treasurer Hernandez informed the Board that the next Quarterly Performance Meeting is scheduled for December 15, 2022.

B. Members and Benefits Committee

Secretary Katherine Taitano indicated that the Committee will be making a report under the Defined Benefit Plan.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

None

X. OPEN DISCUSSION / GENERAL PUBLIC INPUT

None


XI. ANNOUNCEMENTS

None

XII. ADJOURNMENT

There being no further business before the Board for the Defined Contribution Plan, on motion of Trustee George Santos, seconded by Treasurer Artemio Hernandez, and without objection, the meeting was adjourned at 12:50 p.m. Motion passed.

I hereby certify that the foregoing is a full, true and correct copy of the Minutes of September 2, 2022 Regular Meeting duly adopted and approved by the Government of Guam Retirement Fund Board of Trustees on October 14, 2022.



KATHERINE T.E. TAITANO, Board Secretary

RECORDING SECRETARY:



Jackie Blas