

Eddie Baza Calvo Governor

Ray Tenorio Lieutenant Governor Paula M. Blas Director

# INVESTMENT COMMITTEE MEETING DEFINED CONTRIBUTION PLAN

Thursday, May 29, 2014 Retirement Fund Conference Room

## MINUTES

## I. CALL TO ORDER

The Retirement Fund Investment Committee Meeting was called to order at 1:38 p.m. Thursday, May 29, 2014, in the Retirement Fund Conference Room. Investment Committee Chairman Wilfred P. Leon Guerrero officiated.

## **Board of Trustees Present:**

Wilfred P. Leon Guerrero, Chairman Gerard A. Cruz, Vice Chairman James R.F. Duenas, Member Joe T. San Agustin, Ex Officio

#### **Staff Present:**

Paula Blas, Director Diana Bernardo, Controller Rosalia Bordallo, General Accounting Supervisor

#### **Investment Consultant Present:**

Maggie Ralbovsky, Wilshire Associates

Trustees:

Joe T. San Agustin

Wilfred P. Leon Guerrero,Ed.D. Vice-Chairman Investment Committee, Chairman

Antolina S. Leon Guerrero Secretary

Gerard A. Cruz Treasurer Audit & Operations Committee, Chairman

Katherine T.E. Taitano

James R.F. Duenas

David M. O'Brien

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424 Route 8 Maite, Guam 96910 Tel: 671.475.8900 Fax: 671.475.8922 www.ggrf.com

#### II. ACTION ITEMS

- 1. April 24, 2014 Regular Investment Committee Meeting Minutes
- 2. April 24, 2014 Due Diligence Meeting for the Quarter Ended March 31, 2014 Minutes

A motion was made by Committee Member James Duenas, seconded by Committee Vice Chairman Gerard Cruz, to approve the minutes of April 24, 2014 Regular Investment Committee Meeting, subject to technical corrections; and to table the minutes of the April 24, 2014 Due Diligence Meeting. Without objection, the motion unanimously passed.

#### III. OPEN ITEMS

None

#### IV. NEW BUSINESS

1. Extension of Great-West's Contract

Director Paula Blas stated that the Third Party Administrator's (TPA's) contract will expire on August 21, 2014. The provision in the agreement allows the Retirement Fund to renew the contract for another five-year term. Director Blas stated that the Retirement Fund needs to give Great-West a sixty-day notice before the expiration date. Director Blas stated that given the timing of their expiration date, the legislation proposing the Hybrid Plan, and things that the Retirement Fund is moving towards, it is not a good time to go out on a Request for Proposal (RFP) to change the TPA.

Committee Member James Duenas, seconded by Committee Vice Chairman Gerard Cruz, moved to accept the Investment Committee's recommendation to extend Great-West's contract for an additional five (5) years. Without objection, the motion unanimously passed.

#### V. INFORMATIONAL ITEMS

None

#### VI. OPEN DISCUSSION

None

#### VII. CORRESPONDENCE

None

## VIII. ANNOUNCEMENTS

1. Next Due Diligence Meeting: July 24, 2014

Committee Chairman Leon Guerrero informed the Committee members that the next Quarterly Performance meeting is scheduled for July 24, 2014.

# IX. ADJOURNMENT

There being no further business before the Investment Committee, a motion was made by Committee Member James Duenas, seconded by Committee Vice Chairman Gerard Cruz, to adjourn the meeting at 1:43 p.m. Without objection, the motion unanimously passed.

Respectfully submitted,

JACKIE M. BLAS
Recording Secretary

**AFFIRMED:** 

WILFRED P. LEON GUERRERO, Ed.D.
Investment Committee Chairman