

## Non-employee Travel Justification Statement

In Accordance with Public Law 31-114

The Retirement Fund Board of Trustees (the “Board”) is responsible for the general administration and proper operation of the Retirement Fund (the “Fund”). The Fund provides retirement services to all active and retired members of the Defined Benefit and Defined Contribution Plans; accumulates, manages, and disburses Fund assets in accordance with fiduciary standards at a reasonable cost; and maximizes investment returns while exercising prudent person investment policy.

Based on the above, the Board has the fiduciary duty to act prudently and solely in the interest of members of the Fund. As such, they are obligated to act in good faith, provide a standard of care, and are subject to standards of conduct because they act on behalf of Fund members. The personal responsibility each Trustee bears as a fiduciary, and the overall complexity of the Board’s role, requires expertise in a variety of areas and the use of any special knowledge they may have obtained through education, training, or experience. Therefore, it is essential that the Trustees arm themselves with the latest information, and do so by participating in education and training on various topics relevant to their roles, including ethics, fiduciary duty, investment issues, and other topics relevant to the administration of the Fund. The Trustees enhance their knowledge and skills through conferences attended, so they can meet their responsibilities.

TA No.	Traveler	Conference	
		Title	Location/Date
12-11	Antolina S. Leon Guerrero	NAGDCA Annual Conference – Surf’s Up for a Secure Retirement	San Diego, California October 1-3, 2012
13-01	George A. Santos	IFEBP 58th Annual Employee Benefits Conference	San Diego, California November 12-14, 2012
13-03	Gerard A. Cruz	1. Accredited Investment Fiduciary Training Program 2. APAFS 12 <sup>th</sup> Annual Pacific Region Investment Conference	Makati City, Philippines 1. November 13-14, 2012 2. November 15-16, 2012
13-06	George A. Santos	IFEBP 401(k) Plans, Investment Basics, & Retirement Plan Basics	Orlando, Florida February 18-23, 2013
13-07	Antolina S. Leon Guerrero	IFEBP Portfolio Concepts and Management Concepts Wharton School of Business	Philadelphia, Pennsylvania May 6-9, 2013
13-11	Gerard A. Cruz	Future of Corporate Reform 2013 Public Funds Forum	Newport Coast, California September 17-19, 2013