

Eddie Baza Calvo Governor

Ray Tenorio Lieutenant Governor Paula M. Blas Director

# INVESTMENT COMMITTEE MEETING DEFINED BENEFIT PLAN

Wednesday, October 30, 2013 Retirement Fund Conference Room

# **MINUTES**

# I. CALL TO ORDER

The Retirement Fund Investment Committee Meeting was called to order at 2:15 p.m. Wednesday, October 30, 2013, in the Retirement Fund Conference Room. Investment Committee Chairman Wilfred P. Leon Guerrero officiated.

## **Board of Trustees Present:**

Wilfred P. Leon Guerrero, Chairman Gerard A. Cruz, Vice Chairman James R.F. Duenas, Member

## **Staff Present:**

Paula Blas, Director Diana Bernardo, Controller Rosalia Bordallo, General Accounting Supervisor Trustees:

Joe T. San Agustin Chairman

Wilfred P. Leon Guerrero, Ed.D. Vice-Chairman Investment Committee, Chairman

Antolina S. Leon Guerrero Secretary

Gerard A. Cruz Treasurer Audit & Operations Committee, Chairman

Katherine T.E. Taitano Trustee

James R.F. Duenas

David M. O'Brien

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#### II. ACTION ITEMS

- 1. September 25, 2013 Regular Investment Committee Meeting Minutes
- 2. May 29, and 30, 2013 Due Diligence Meeting for the Quarter Ended March 31, 2013 Minutes
- 3. August 28, and 29, 2013 Due Diligence Meeting for the Quarter Ended June 30, 2013 Minutes

A motion was made by Committee Vice Chairman Gerard Cruz, seconded by Committee Member James Duenas, to approve the minutes of September 25, 2013 Regular Investment Committee Meeting and the minutes of the May 29-30, 2013 Due Diligence Meeting, subject to technical corrections; and to table the minutes of the August 28-29, 2013 Due Diligence Meeting. Without objection, the motion was passed.

## III. OPEN ITEMS

None

#### IV. NEW BUSINESS

None

#### V. INFORMATIONAL ITEMS

## 1. Asset Allocation Summaries

A copy of the asset allocation summary statements was provided to the Committee for review and informational purposes. Controller Diana Bernardo stated that the total portfolio is \$1.55 Billion. All managers are within the required mandates. Fixed Income is at 23.7%. Fixed Income is below the minimum allocation.

# 2. Income Summary

A summary of interest and dividend income was provided to the Committee for review and informational purposes. Controller Bernardo pointed out that the change from September 30, 2012 to September 30, 2013 had an increase of \$134 Million.

## 3. Securities Lending

A summary of securities lending earnings was provided to the Committee for review and informational purposes.

## VI. OPEN DISCUSSION

None

#### VII. CORRESPONDENCE

None

# VIII. ANNOUNCEMENTS

1. Next Due Diligence Meeting: November 20, and 21, 2013

Committee Chairman Leon Guerrero informed the Committee that the next due diligence meeting is scheduled for November 20, and 21, 2013.

## IX. ADJOURNMENT

There being no further business before the Investment Committee, a motion was made by Committee Vice Chairman Gerard Cruz, seconded by Committee Member James Duenas, to adjourn the meeting at 2:25 p.m. Without objection, the motion was passed.

Respectfully submitted,

JACKIE M. BLAS
Recording Secretary

**AFFIRMED:** 

WILFRED P. LEON GUERRERO, Ed.D. Investment Committee Chairman

WPEl