



GOVERNMENT OF GUAM
RETIREMENT FUND
 STABILITY · SECURITY · REWARDS

Felix P. Camacho
 Governor

Michael W. Cruz, M.D.
 Lieutenant Governor

Paula M. Blas
 Director

BOARD OF TRUSTEES
Regular Meeting
 Friday, April 30, 2010, 12:00 p.m.
 Retirement Fund Conference Room

Trustees:

Joe T. San Agustin
 Chairman

Wilfred P. Leon Guerrero, Ed.D.
 Vice-Chairman
 Investment Committee, Chairman

Antolina S. Leon Guerrero
 Secretary

Gerard A. Cruz
 Treasurer
 Audit & Operations Committee,
 Chairman

George A. Santos
 Members' & Benefits Committee,
 Chairman

Katherine T.E. Taitano
 Trustee

Wilfred G. Aflague
 Trustee

MINUTES

DEFINED CONTRIBUTIONS

I. ATTENDANCE, QUORUM, AND CALL TO ORDER

After determining a quorum was present, the Retirement Fund Board of Trustees Regular Meeting for the Defined Contribution Plan was called to order at 12:30 p.m. Friday, April 30, 2010, in the Retirement Fund Conference Room. Chairman Joe T. San Agustin officiated.

Board of Trustees Present:

Joe T. San Agustin, Chairman
 Antolina S. Leon Guerrero, Secretary
 Gerard A. Cruz, Treasurer
 Wilfred G. Aflague, Trustee
 George A. Santos, Trustee
 Katherine T.E. Taitano, Trustee

Board of Trustees Absent:

Wilfred P. Leon Guerrero, Vice-Chairman,
 (Off-Island)

Staff Present:

Paula Blas, Director
 Rosalia Bordallo, General Accounting Supervisor
 Jackie Blas, Recording Secretary
 Mike Perez & Alice Tajeron, Great-West Retirement Services

II. REVIEW AND APPROVAL OF BOARD MINUTES

A. March 26, 2010 Regular Meeting

On motion of Trustee George Santos, seconded by Secretary Antolina Leon Guerrero, and without objection, the Minutes of March 26, 2010 Regular Meeting were approved, subject to corrections. Motion passed.

III. CORRESPONDENCE

None

IV. INFORMATIONAL ITEMS

None

V. DIRECTOR'S REPORT - EXECUTIVE SUMMARY

1. *Defined Benefit (DB)/Defined Contribution (DC) Plan Alternatives* - Director Paula Blas stated that she is working with members from the Governor's Office and the Legislature. A working session is scheduled for 2:00 p.m. on May 11, 2010 here at the Retirement Fund to go through the options. Secretary Antolina Leon Guerrero asked whether the Board is invited to attend. Director Blas replied, "Yes." Chairman San Agustin asked whether there is any proposed legislation. Secretary Leon Guerrero stated that the Board had agreed to have the proposed legislation by June 2010.

2. *Great-West Retirement Services (Great-West): Change in Management* - Director Blas stated that effective May 29, 2010, Mike Perez will no longer be with Great-West. Mr. Perez's replacement will be Alice Taijeron.

Financial Report

1. *Contributions* - Director Blas stated that Guam Memorial Hospital Authority (GMHA) was behind for pay periods ending March 13, 2010 and March 27, 2010. Payment for pay period ending April 10, 2010 is due today. Director Blas stated that a check was received today for all three pay periods mentioned above. GMHA and all other agencies are current with their Fiscal Year 2010 employee and employer DC contributions.

2. *Financial Statement* - Director Blas stated that the books for March 2010 were closed on April 19, 2010.

VI. THIRD PARTY ADMINISTRATOR'S REPORT

A. Contribution Report – March 2010

Director Blas stated that Mike Perez of Great-West has provided, at this meeting, the TPA Report for the month ending March 31, 2010 on the DC Retirement System 401(a) Plan and the 457 Deferred Compensation Plan.

Mr. Perez stated that the assets are up. The total contribution amount is \$3 Million. The 457 Plan has a total contribution of \$263,704.03.

Mr. Perez reported on participant statistics:

401(a) Plan

Active Participants (with a balance)	9,777
Contributing Participants	7,115
Percent of Active Participants Contributing	73%
Full Withdrawals	52
Financial Hardships	6
First Contributions (New)	86

457(b) Plan

Active Participants (with a balance)	1,154
Contributing Participants	864
Percent of Active Participants Contributing	75%
Full Withdrawals	6
Outstanding Loans	204
New Loans Processed	19
First Contributions (New)	9

Mr. Perez reported that the highest 401(a) Plan disbursement was "Payment to Self" in the amount of \$747,863.83. The highest 457(b) Plan disbursements were "Loan" in the amount of \$76,898.95 and "Payment to Self" in the amount of \$46,098.41.

Mr. Perez stated that there were nine (9) employee meetings conducted with 134 participants. Chairman San Agustin asked which departments are still not responding. Mr. Perez stated that the Guam Fire Department (GFD) will not allow their employees to attend the orientation. Chairman San Agustin asked whether letters were sent out to the departments. Mr. Perez replied, "Yes." Chairman San Agustin recommended keeping documentation for the record that they are not responding. Mr. Perez stated that this is the first year that GFD outright said no to meeting their employees. Chairman San Agustin stated that the employees have the right to complain. Trustee Katherine Taitano suggested sending a letter to the agencies to have their employees come here for the orientation if Great-West is not allowed to go to them. Chairman San Agustin recommended putting an ad in the newspaper of the orientation. Director Blas stated that the information is already in the newsletter. Trustee Gerard Cruz stated that the participants should be notified. Director Blas stated that information is also mailed out quarterly to the participants. Director Blas stated that she will send a letter to the agency head and then notify their employees. Director Blas stated that we could also set up on-site meetings. Trustee Leon Guerrero stated that we should communicate with GFD and the Attorney General's Office. Rosalia Bordallo, General Accounting Supervisor, commented that if the employees are granted administrative leave, they might eventually attend the meetings.

VII. INVESTMENT COMMITTEE REPORT

Director Blas reported that the Investment Committee meeting was held on April 9, 2010. The following are informational items:

1. **Minutes** – Director Blas stated that the Investment Committee approved the following Due Diligence Meeting Minutes, subject to corrections. Director Blas stated that since the minutes are lengthy, copies are not included in the Board packet, but will be provided upon request. Chairman San Agustin suggested having it available on the website. Director Blas stated that she will have it available on the website.

- a. August 2009 – For the Quarter Ended June 30, 2009
- b. May 2009 – For the Quarter Ended March 31, 2009
- c. March 2009 – For the Quarter Ended December 31, 2008

2. **Quarterly Performance Meeting** – Director Blas stated that the next Quarterly Performance Meeting is scheduled for May 27 and 28, 2010.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

None

X. OPEN DISCUSSION / GENERAL PUBLIC INPUT

None

XI. ANNOUNCEMENTS

None

XII. ADJOURNMENT

There being no further business before the Board for the Defined Contribution Plan, on motion of Trustee George Santos, seconded by Treasurer Gerard Cruz, and without objection, the meeting was adjourned at 12:51 p.m. Motion passed.

I hereby certify that the foregoing is a full, true and correct copy of the Minutes of April 30, 2010 Regular Meeting duly adopted and approved by the Government of Guam Retirement Fund Board of Trustees on May 28, 2010.



ANTOLINA S. LEON GUERRERO, Board Secretary

RECORDING SECRETARY:



Jackie Blas