

Felix P. Camacho Governor

Michael W. Cruz, M.D. Lieutenant Governor

Paula M. Blas

Director

# INVESTMENT COMMITTEE MEETING **DEFINED CONTRIBUTION PLAN**

Friday, October 16, 2009, 12:00pm Retirement Fund Conference Room

# MINUTES

#### I. CALL TO ORDER

The Retirement Fund Investment Committee meeting was called to order at 2:05pm on Friday, October 16, 2009, in the Retirement Fund Conference Room. Investment Committee Chairman Leon Guerrero officiated.

## **Board of Trustees Present:**

Wilfred Leon Guerrero, Chairman Gerry Cruz, Member Wilfred Aflague, Member Joe T. San Agustin, Ex-Officio

## Staff Present:

Paula Blas, Director Diana Bernardo, Controller Rosie Bordallo, General Accounting Supervisor Stephanie Herrera, Recording Secretary

#### II. **ACTION ITEMS**

# 1. Approval of Minutes - September 11, 2009

A motion was made by Committee Member Cruz, seconded by Committee Member Aflague to approve the minutes of September 11, 2009. Without objection, the motion was passed.

Trustees:

Joe T. San Agustin Chairman

Wilfred P. Leon Guerrero, Ed.D. Vice-Chairman Investment Committee, Chairman

Antolina S. Leon Guerrero Secretary

Gerard A. Cruz Audit & Operations Committee, Chairman

George A. Santos Members' & Benefits Committee,

Katherine T.E. Taitano Trustee

Wilfred G. Aflague Trustee

Investment Committee Meeting Minutes **DCPlan** October 16, 2009 Page 1 of 2

### III. OPEN ITEMS

None.

#### IV. NEW BUSINESS

# 1. Investment Committee Goals & Objectives

Director Blas indicated that Members and Benefits Committee is almost done with the assessment of the DB/DC Plan Hybrid Options and has asked Rich Wright of Milliman to fine tune some items. Thereafter, the report will be reviewed by the Members and Benefits Committee.

The 3<sup>rd</sup> Party Administrator Annual Review was added to the list of goals and objectives for the DC Plan, which is targeted for August 2010 which will include a presentation by Great West and an evaluation by the Fund of their service level agreement. Director Blas stated that a survey is to be completed by participants within 60 days as part of the service level agreement and that is being formulated now. The survey will be reviewed by the Fund before being sent out to participants.

# V. INFORMATIONAL ITEMS

None.

# VI. OPEN DISCUSSION

None.

# VII. CORRESPONDENCE

None.

#### VIII. ANNOUNCEMENTS

None.

### IX. ADJOURNMENT

There being no further business before the Investment Committee Chairman Leon Guerrero adjourned the meeting at 2:20pm.

Respectfully submitted,

STEPHANIE A. HERRERA Recording Secretary

AFFIRMED:

Wilfred Leon Guerrero, Chairman

Investment Committee Meeting Minutes DCPlan

October 16, 2009 Page 2 of 2