

Felix P. Camacho Governor

Michael W. Cruz, M.D. Lieutenant Governor Paula M. Blas Director

# INVESTMENT COMMITTEE MEETING DEFINED BENEFIT PLAN

Friday, September 12, 2008, 12:00pm Retirement Fund Conference Room

### MINUTES

#### I. CALL TO ORDER

The Retirement Fund Investment Committee meeting was called to order at 12:35pm on Friday, September 12, 2008, in the Retirement Fund Conference Room. Investment Committee Chairman Wilfred Leon Guerrero officiated.

### **Board of Trustees Present:**

Wilfred Leon Guerrero, Chairman Gerry Cruz, Member James Taylor, Member

### **Staff Present:**

Paula M. Blas, Director Diana Bernardo, Controller Rosalie Bordallo, General Accounting Supervisor Stephanie Herrera, Recording Secretary

### II. ACTION ITEMS

### 1. Approval of Minutes – August 8, 2008

A motion was made by Committee Member Cruz, to approve the minutes of August 8, 2008, subject to correction. Without objection, the motion was passed. Trustees:

Joe T. San Agustin

Wilfred P. Leon Guerrero,Ed.D. Vice-Chairman Investment Committee, Chairman

James J. Taylor, Ph.D. Secretary Investment Committee, Vice-Chairman

Gerard A. Cruz Treasurer Audit & Operations Committee, Chairman

George A. Santos Members' & Benefits Committee, Chairman

Katherine T.E. Taitano

Antolina S. Leon Guerrero Trustee

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### III. OPEN ITEMS

### 1. Contracts Pending

## As reported by Director Blas:

#### a. Custodial Bank Services

The contract has been finalized and will take effect on October 1, 2008.

#### b. REITS - Real Estate Investment Trusts

### 1. Security Capital Research Mgmt

The contract has been finalized. Director Blas added that the account for Cornerstone has been set up with Northern Trust and will be funded on October 1, 2008 when the new Custodian Bank takes place.

### c. U.S. Domestic Large Cap Growth Equity

#### 1. INTECH

The Fund is still working with INTECH's Legal Counsel to come to an agreement.

### 2. Winslow Capital

The contract has been finalized and will be routed for signature.

### IV. NEW BUSINESS

### 1. Draft Proxy Voting Policy

A sample Proxy Voting Policy was provided and the Committee needs to decide if they will accept the template or make changes to it.

### 2. Milliman's Engagement Letter for an Asset/Liability Study

A letter was submitted to the Fund Chairman for an evaluation of the fund's plan liabilities, to help to create an asset class and conduct asset/liability modeling. Director Blas stated that this study was to determine if the asset classes that the Fund's currently invested in are in line with Mercer's recommendation.

# 3. Bernstein's June 30, 2008 Quarterly Report

Committee Chairman Leon Guerrero stated that the filing for Lehman Brothers was to be done on September 23, 2008; however there is additional information forthcoming from Lehmen Brothers, so the Fund's attorneys have requested for an extension which the judge had granted.

### V. INFORMATIONAL ITEMS

### 1. Asset Allocation Summary

An asset allocation summary was provided to the Committee for informational purposes.

# 2. Investment Summaries By Manager

Investment summaries by manager were provided to the Committee for informational purposes.

### 3. Investment - Fee and Income Summaries

Investment fees and income summaries by manager were provided to the Committee for informational purposes.

### 4. Securities Concentration Report

The securities concentration report was provided to the Committee for informational purposes

### VI. OPEN DISCUSSION

None.

#### VII. CORRESPONDENCE

None.

### VIII. ANNOUNCEMENTS

None.

### IX. ADJOURNMENT

There being no further business before the Investment Committee, Committee Chairman Leon Guerrero, seconded by Committee Member Cruz moved to adjourn the meeting at 1:40pm.

Respectfully submitted,

STEPHANIE A. HERRERA Recording Secretary

AFFIRMED:

Wilfred)Leon Guerrrero, Chairmar

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